



**SAFEGUARDING**  
*Creative Education Trust*

**Managing safeguarding concerns and allegations made about adults working across CET**

**LADO CONTACT DETAILS:**

**Record-keeping**

All concerns, discussions, decisions and reasons for those decisions **must** be recorded on CPOMS StaffSafe.

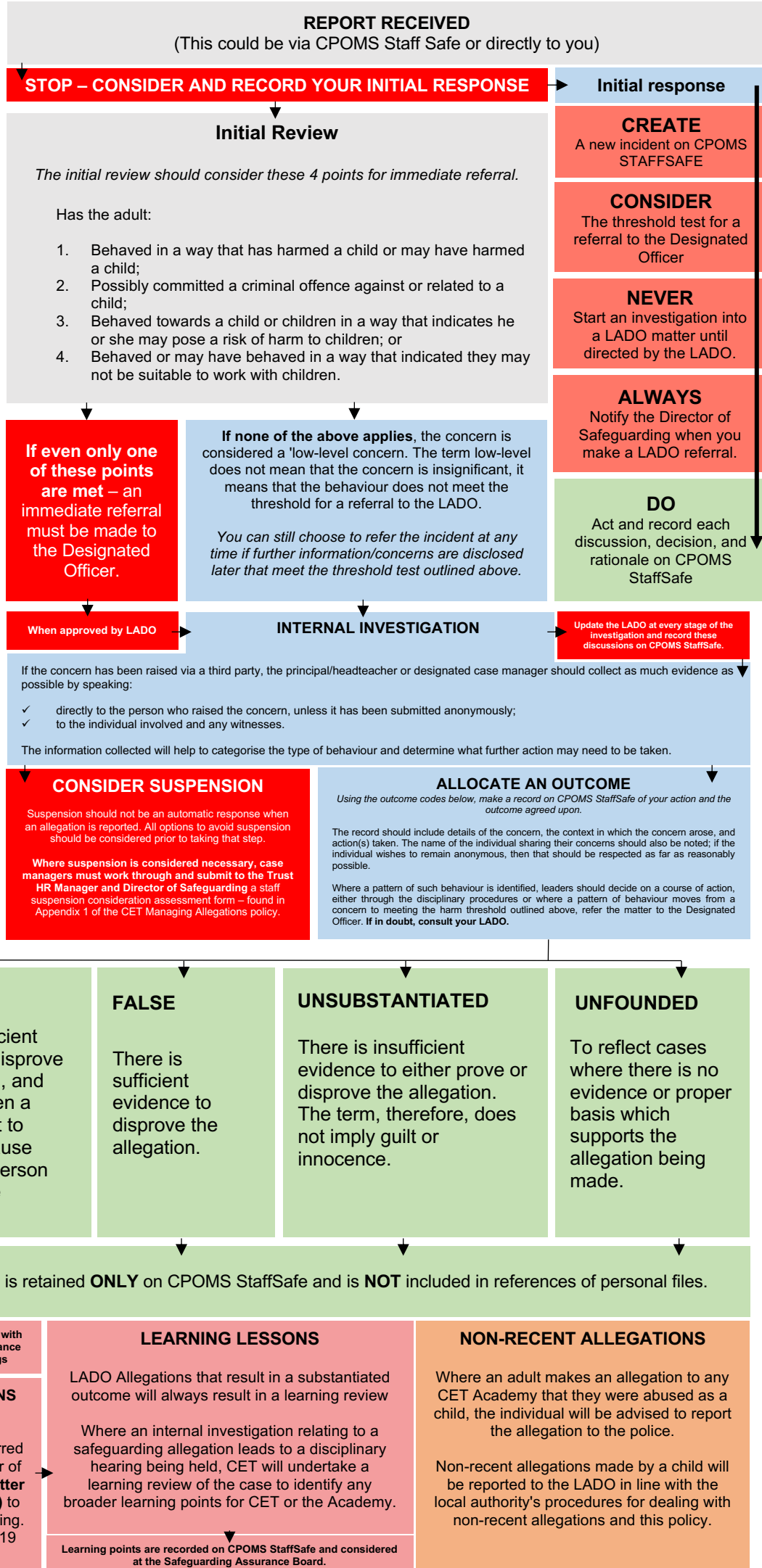
**'STUCK'?**

Consult the Director of Safeguarding, Louis Donald  
**0770 633 7253**

Scan to access Part 4. Keeping Children Safe in Education (2022)



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ALWAYS RECORD ALL DISCUSSIONS, DECISIONS REACHED AND RATIONALES ON CPOMS STAFFSAFE